

## 2024-2025 Citizen Confirmation

Student's Last Name	Student's First Name	Student's M.I.	King's Student ID Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Street Address (include apt. no.)			Student's Alternate or Cell Phone Number

Based on the information reported on your Free Application for Federal Student Aid (FAFSA), the Bureau of Citizenship and Immigration Services, (BCIS) was unable to confirm your citizenship or eligible non-citizen status. *Please provide any of the documents below to confirm your citizenship or eligible non-citizen status. All documents must be SIGNED, clear, legible, and presented in person. If you are unable to present these documents in person, please attach the CERTIFICATION OF TRUE, EXACT, AND COMPLETE COPY OF ORIGINAL DOCUMENT FORM.*

<b>Citizen Born in the United States</b>	
<ul style="list-style-type: none"> <li>US Passport</li> <li>Copy of Birth Certificate</li> </ul>	<i>Document must be SIGNED by the student.</i>
<b>Citizen not born in the United States</b>	<i>If you have not already done so, please go to your local Social Security Administration office to update your citizenship status.</i>
<ul style="list-style-type: none"> <li>Certificate of Citizenship</li> <li>Certificate of Naturalization</li> <li>Certificate of Birth Abroad (FS-545, DS-1350, or FS-240)</li> <li>US Passport</li> </ul>	<i>Must have student's name, certification number, and the date issued with the student's name, certification number, Alien Registration number, name of the court, and date where naturalization occurred. Must have embossed seal "United States of America" and "State Department". Must be signed by the student.</i>
<b>Permanent Resident</b>	
<ul style="list-style-type: none"> <li>Permanent Resident Card. (Form I-551)</li> <li>I-551, I-94 or I-94A Card or a passport with an MRIV</li> </ul>	<i>Must be stamped "Processed for I-551" with expiration date.</i>  <i>Must have the statement: Upon endorsement serves as temporary I-551 evidencing permanent residence for 1 year..</i>
<b>Other Eligible Citizen</b>	
<ul style="list-style-type: none"> <li>US Passport</li> <li>Refugee or asylee with I-94</li> <li>Arrival Departure Record</li> </ul>	<i>Must be stamped "Noncitizen National".</i>  <i>Must include the endorsement "209a (or 209b) pending. Employment Authorized"</i>  <i>Must be stamped as one of the following: Refugee Asylum Status, Conditional Entrant (before April 1, 1980), Parolee, Cuban Haitian Entrant.</i>

*By signing this form, I certify all information on this form and within the enclosed documentation is complete and correct. I understand that providing false or misleading information may result in a \$20,000 fine, a prison sentence or both, according to the Higher Education Act of 1965, as amended, Section 490(a). Any false or misleading information is subject to cancellation of all Federal finance assistance.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Submit this form to: King's College, Financial Aid Office, 133 N. River Street, Wilkes-Barre, PA 18711  
Or email to [finaid@kings.edu](mailto:finaid@kings.edu)

## Certification of True, Exact, and Complete Copy of Original Documents

Student's Last Name	Student's First Name	Student's M.I.	Student's King's ID Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Street Address (include apt. no.)			Student's Alternate or Cell Phone Number

This form is for the collection of DHS or other U.S. citizenship/nationality document from students unable to present their documents in person. The **ORIGINAL** of **THIS FORM** must be submitted along with the true, exact, and complete copied of the original citizenship/nationality documents.

I certify that I, (print student's full name) \_\_\_\_\_, am the individual signing this statement, and I am providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait or likeness. I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

The documents I am submitting with this form are as follows:

NAME OF VALID PHOTO ID	EXPIRATION DATE	ISSUING AUTHORITY OF VALID PHOTO ID
NAME OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)		EXPIRATION DATE IF APPLICABLE

I understand providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds on the basis of the information and documents I have provided.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**TO BE COMPLETED BY NOTARY PUBLIC** *(If state mandated, must include embossed Notary Public seal)*

In the County of \_\_\_\_\_, State of \_\_\_\_\_, On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me, the undersigning Notary Public, personally appeared \_\_\_\_\_, personally known to me, proved to me through documentary evidence, or identified by a credible witness to be the person named in the foregoing, and executed the same.

Notary Signature \_\_\_\_\_ (Affix Seal)

Printed Name \_\_\_\_\_

Commission Number \_\_\_\_\_

My Commission expired \_\_\_\_\_, 20\_\_\_\_\_

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